

SOUTHEAST ALLIANCE- LOCAL HUMAN RIGHTS COMMITTEE

Regular Meeting: Tuesday October 8th, 2013 at 5:30 PM

Location: 1st Floor Large Training Room- H-NNCSB Bldg. 300

Members Present:

Vicki Pegram_____, Chair

Alexandra PriceMichelle GuideMichael Smithley

Nathaniel Parker, Vice-Chair

Kevin Moran, Secretary

Members Absent:

Dr. John Dawson

Advocate(s):

Hilary Zaneveld, Office of Human Rights

Affiliates Present:

_____, American Treatment Center

Andy Kutsch, American Treatment Center

Julie Palmer, The ARC of the Virginia Peninsula, Inc.

_____, The ARC of the Virginia Peninsula Inc (Versability).

_____, The ARC of the Virginia Peninsula Inc.

Chris Jones, Colonial Behavioral Health

_____, Colonial Behavioral Health

Terri Keesee, Connect Youth and Family Services

Leasa Swittenburg, Family Behavioral Health and Healing

Valerie Gray, Gray's Family Services

Michelle Iwaniw H-NNCSB

_____, H-NNCSB

Jennifer Mitchell, Integrated Health Services

Hollie Stephens, Lutheran Family Services

Chanel Wright, Together Lives Change

Jocelyn Strada, Mid-Atlantic Family Services

LeAnn Richardson, Second Chance Youth Services

Affiliates Absent:

None

Member of the Public:

No members of the public were present

I. Call to order/introductions:

Ms. Victoria Pegram called the meeting to order at 5:31 PM. Introductions were made by all members and affiliates.

II. Approval of Agenda:

The July 9, 2013 agenda was approved with an amendment to add to the Advocate's report the following change and correction to the spelling of the affiliates present:

Replace the word correction with the word corrective.

Correct spelling of Hollie Stephens's last name from Lutheran Family Services, under the section heading of affiliates present.

III. Public Comment:

There were no public comments.

IV. Old Business:

There was no old business discussed

V. New Business:

1. Hampton/Newport News CSB-seeking approval for video surveillance and monitoring policy. HNNCSB requested for surveillance in common areas only for diagnostic reporting and behavioral observation in the START and crisis programs. Approval was granted with the following modification to include notification to others, upon the arrival on the grounds that they are being recorded. A motion was made by Mr. Nathaniel Parker and seconded by Mr. Kevin Moran of SEA LRHC.

2. Hampton /Newport News CSB-notification of Intent to Participate in Advance Directive Research Study with the University of Virginia. Michelle Iwaniaw of the HNNCSB provided information regarding the purpose of the research, the HNNCSB involvement and the population to be served. Approval was granted. A motion was made by Mr. Nathaniel Parker and seconded by Mr. Kevin Moran. The Hampton /Newport News CSB is to return April, 2014 to provide an update to committee members in regards to the research.

VI. Advocate's Report:

Ms. Zaneveld, Human Rights Advocate, provided instructions to the affiliates with regard to the CHRIS system and the protocol to follow if you are having continued issues and are unable to access the CHRIS system. Affiliates should keep their Licensing Specialist aware of their difficulties in accessing the system until the problem is resolved.

Ms. Zaneveld explained that serious incidents reports are to be forwarded to the Office of Licensing and to the affiliate's assigned Licensing Specialist. Serious incident reports are not to come to the Human Rights office. Investigation reports which are generated in the CHRIS system are forwarded to Reginald Daye's office and a local human rights representative is assigned to the case.

The local Human rights advocates are conducting visits to provider's locations.

Ms. Zaneveld informed affiliates to ensure all required posters and notifications are posted and visible. Any noted recommendations are documented on the provider visit form for corrective action.

Ms. Zaneveld reviewed the role of authorize representative, legal guardian and power of attorney. The necessary documentation and paperwork must be filed in the charts of the individual and a annual review is completed for individuals, who are considered as incompetent.

A reminder to affiliates when taking minutes during the LHRC, that once the minutes are approved they must be posted within 3 days. Also, draft minutes should be posted within 10 days per the Freedom information Act.

VII. Agency Reports:

Third Quarter Reports presented by:

- American Treatment Center- Present and provided report
- The ARC of the Virginia Peninsula(Versability)- Present and provided report
- Colonial Behavioral Health- Present and provided report. The LHRC committee members requested that reports be sent at least a week ahead of the meeting.
- Connect Youth and Family Services- Present and provided report
- Family Behavioral Health and Healing- Present and provided report
- Gray's Family Services- Present and provided report
- HNNCSB- Present and provided report
- Integrated Health Services- Present and provided report
- Lutheran family Services- Present and provided report.
- Mid-Atlantic Family services- Present and provided report. The LHRC committee members requested that reports be sent at least a week beforehand. Also, the LHRC committee did not receive July's report from affiliate.
- Second Chance Youth Services- Present and provided report
- Together Lives Change- Present and provided report

VIII. Closed Session:

A motion was made at 6:51pm by Mr. Parker and seconded by Dr. Price that the SEA-LHRC go into executive session pursuant to VA Code § 2.2-3711 (A paragraph 4), for the purposes of protecting the privacy of individuals in the personal matters not related to public business, namely for the purpose of hearing from Connect Youth and Family Services, Colonial Behavioral Health, The Arc of Virginia Peninsula Inc (Versability), Hampton Newport News Community Service Board , Together Lives Changes, and Second Chances to review patient information and to discuss pending LHRC hearing business pursuant to the regulations.

A motion was at 8:10 pm made by Mr. Parker and seconded by seconded by Mr. Smithley to exit Executive Session.

Recommendations

HNNCSB-no recommendations

Colonial Behavioral Healthcare-no recommendations

The ARC of Virginia-no recommendations

Together lives Changes-no recommendations

Second Chances Youth Services-no recommendations

Connect Youth and Family Services:

A motion was made by Mr. Parker and seconded by Mr. Smithley recommending that:

1. Connect Family Services utilize whistles or similar methods to gain attention in times of emergency
2. Alternative methods of restraints be examined
3. Instances of restraining be used as instructions for training purposes

After exiting executive session all members certified that to the best of each member's knowledge only private business matters identified in the motion to convene the executive session were discussed in executive session.

IX. Adjournment:

There being no further business, Mr. Parker made a motion to adjourn the meeting and seconded by Mr. Smithley to adjourn the meeting at 8:20pm

The next meeting of the SEA- LHRC will be held on January 14, 2014.

Minutes Submitted by:

LeAnn Ward

Affiliated- Second Chances Youth Services